

## **CREATIVE ENTREPRENEURSHIP: A TAILORED APPROACH SYLLABUS**

Indiana University Add On Language

### **Attendance**

This class will meet **in person**. Your time in studio will be utilized to maximize the opportunities the costume studio provides such as the cutting tables, industrial machines, craft room, irons and sergers.

If you have a positive COVID-19 test, have COVID-like symptoms, or have been instructed to quarantine you should not attend class. To ensure that you can do this, attendance in this class will be taken but will be prorated and will not lower a student's grade when that student was absent due to compliance with campus isolation expectations. For those students, alternative assignments or make-ups will be offered on a case-by-case basis.

Please work with me to determine a path to continue your progress in the class during these absences. Communication helps a lot.

### **Religious and Civic Observances**

Students missing class for a religious observance can find the officially approved accommodation form by going to the Vice Provost for Faculty and Academic Affairs <https://vpfaa.indiana.edu/faculty-resources/teaching-resources/religious-observances-information.html> The form must be submitted at least 2 weeks prior to the anticipated absence.

### **Disability Services for Students (DSS).**

The process to establish accommodations for a student with a disability is a responsibility shared by the student and the DSS Office. Only DSS approved accommodations should be utilized in the classroom. After the student has met with DSS, it is the student's responsibility to share their accommodations with the faculty member. For information about support services or accommodations available to students with disabilities and for the procedures to be followed by students and instructors, please visit: <https://studentaffairs.indiana.edu/disability-services-students/>.

### **Accessibility & Accommodations.**

Indiana University is dedicated to ensuring that students with disabilities (e.g., chronic health, neurodevelopmental, neurological, sensory, psychological & emotional, including mental health, etc.) have the support services and reasonable accommodations needed to provide equal access to academic programs. To request an accommodation, you must establish your eligibility by

working with Disability Services for Students ([iubdss@indiana.edu](mailto:iubdss@indiana.edu) or 812-855-7578). Additional information can be found at [accessibility.iu.edu](http://accessibility.iu.edu). Note that services are confidential, may take time to put into place, and are not retroactive; captions and alternate media for print materials may take three or more weeks to get produced. Please contact your campus office as soon as possible if accommodations are needed.

### **Academic Integrity:**

As a student at IU, you are expected to adhere to the standards and policies detailed in the *Code of Student Rights, Responsibilities, and Conduct* ([studentcode.iu.edu/](http://studentcode.iu.edu/)). When you submit a paper or project with your name on it in this course, you are signifying that the work contained therein is all yours, unless otherwise cited or referenced. Any ideas or materials taken from another source for either written or oral use must be fully acknowledged. If you are unsure about the expectations for completing an assignment or taking a test or exam, be sure to seek clarification beforehand. All suspected violations of the *Code* will be handled according to University policies. Sanctions for academic misconduct may include a failing grade on the assignment, reduction in your final grade, a failing grade in the course, among other possibilities, and must include a report to the Dean of Students.

### **Counseling and Psychological Services.**

CAPS has expanded their services. For information about the variety of services offered to students by CAPS visit: <http://healthcenter.indiana.edu/counseling/index.shtml>.

### **Sexual Misconduct & TITLE IX:**

As your instructor, one of my responsibilities is to create a positive learning environment for all students. IU policy prohibits sexual misconduct in any form, including sexual harassment, sexual assault, stalking, sexual exploitation, and dating and domestic violence. If you have experienced sexual misconduct, or know someone who has, the University can help. If you are seeking help and would like to speak to someone confidentially, you can make an appointment with the IU Sexual Assault Crisis Services at 812-855-5711, or contact a Confidential Victim Advocate at 812-856-2469 or [cva@indiana.edu](mailto:cva@indiana.edu)

It is also important that you know that University policy requires me to share certain information brought to my attention about potential sexual misconduct, with the campus Deputy Sexual Misconduct & Title IX Coordinator or the University Sexual Misconduct & Title IX Coordinator. In that event, those individuals will work to ensure that appropriate measures are taken and resources are made available. Protecting student privacy is of utmost concern,

and information will only be shared with those that need to know to ensure the University can respond and assist. I encourage you to visit <http://stopsexualviolence.iu.edu> to learn more.

### **Bias-Based Incident Reporting**

Bias-based incident reports can be made by students, faculty and staff. Any act of discrimination or harassment based on race, ethnicity, religious affiliation, gender, gender identity, sexual orientation or disability can be reported through any of the options: 1) email [biasincident@indiana.edu](mailto:biasincident@indiana.edu) or [incident@indiana.edu](mailto:incident@indiana.edu); 2) call the Dean of Students Office at (812) 855-8188; or 3) use the IU mobile App ([m.iu.edu](http://m.iu.edu)). Reports can be made anonymously.